

POSITION DESCRIPTION

Position:	Environmental Consultant
Inspiration	WolfPeak exists to protect the environment today and for future generations, through knowledge, passion and inspiration.
Location:	This role can be located in the Mid North Coast or other location as mutually agreed. Our offices are welcoming collaborative spaces combining diverse expert knowledge, creative problem-solving and pragmatic experience to solve environmental problems.
Reporting Lines:	The Environmental Consultant will report to the Infrastructure and Environmental Management Lead
Purpose:	<ul style="list-style-type: none"> • The successful candidate will support and / or lead environmental projects across a broad set of clients and project types. The Environmental Consultant will provide inputs into environmental documentation and activities during the planning and delivery of major and minor projects. • We support major infrastructure construction contractors and proponents by preparing assessments, environmental management plans, tenders and other documentation for their projects including Sydney Metro, Snowy 2.0, Coffs Harbour Bypass, Western Sydney Airport, Inland Rail and more. • We work closely with, and provide environmental support to, local and international construction contractors, NSW State government agencies including Transport for NSW, the Department of Planning and Environment and NPWS. • The Environmental Consultant will be a key contributor to the success of these clients and projects.
Key Responsibilities and Key Result Areas:	<p>Technical</p> <ul style="list-style-type: none"> • Work in collaboration with multi-discipline teams to deliver environmental outcomes on projects and for clients • Reviewing and preparing environmental documentation such as management plans, procedures, risk assessments and strategies for project tenders, and project delivery • Develop project proposals, fee estimates, and tenders

	<ul style="list-style-type: none"> • Complete tasks in accordance with agreed time frames, budgets, and outcomes • Keep up to date with current research and legislation via specialist publications, following relevant social media groups or by attending conferences • Promotion of best practice within the group and individual projects • Provide technical review of team members' work as necessary • Other work as agreed with the line managers. <p>Business Development</p> <ul style="list-style-type: none"> • Resolve client management issues where required • Develop and maintain a professional profile with key clients and the environmental community generally • Undertake an active role in client care. <p>Operational</p> <ul style="list-style-type: none"> • Workload management including cross collaboration of work between offices • Work in accordance with WolfPeak, client and regulatory safety protocols and requirements • Inputs into business planning as required
Key Skills and Attributes	<ul style="list-style-type: none"> • A relevant tertiary degree in Planning, Environmental Planning or equivalent • A minimum of 2 years' experience in the public or private sector with a focus on environmental or planning documentation, consulting or project management related work • Excellent verbal and written communication skills • Project management experience • A natural problem-solving approach to work • A desire to positively engage with our clients • A current New South Wales Driver's Licence • Strong written and verbal communication skills including the ability to write clearly.
Relationships:	<p>Internal relationships comprise of:</p> <ul style="list-style-type: none"> • Team members • Practice Leads

- Regional and General Managers
- Directors

External relationships comprise of:

- Clients (including State and Local government, private sector, not-for-profits)
- Professional Associates.